

Approved For Release 2001/08/14 : CIA-RDP80-00773A000100050014-2

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**REMARKS**

As Mr. Fitzwater discussed at the staff meeting on 21 March, attached are copies of the weekly reports from all components of the Office of Personnel. Also, attached is a copy of the weekly report provided to the DDA for distribution and review in your Directorate as noted by the Director of Personnel.

Hereafter, please provide this office with an original and five copies of your weekly report.

Thank you.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post) OD/PERS 5-E-58 Hqs.	Room No.—Bldg.  Phone No.
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22 March 1979

MEMORANDUM FOR: Deputy Director for Administration

FROM: Harry E. Fitzwater  
Director of Personnel

SUBJECT: Office of Personnel Report --  
Week Ending 21 March 1979 (U)

25X1A 1. Career Opportunity Day: On Saturday, 17 March,  
Recruiters [REDACTED] of the  
25X1A [REDACTED] Recruitment Office, represented the  
Agency at the National Alliance of Business "Career  
Opportunity Day" at the Twin Bridges Marriott in Arlington,  
Virginia. They report that about 200 persons stopped by  
the CIA table. Twenty potential professional applicants  
either left resumes for review or were asked to call the  
25X1A office for appointments. Six clericals and one electronic  
technician were also invited in for interviews. (U/AIUO)

25X1A 2. Special Recruitment: [REDACTED] of the  
Washington Area Recruitment Office, and Messrs. [REDACTED]  
[REDACTED], Office of Imagery Analysis (OIA)  
representatives, met with Dr. John D. Anderson, Jr.,  
Professor and Chairman of the Aerospace Engineering  
Department at the University of Maryland, on 19 March to  
discuss OIA's need for aerospace candidates. The meeting  
went well and Dr. Anderson provided the names of seven  
undergraduates and one graduate student for them to contact.  
(U/AIUO)

3. Legislation: During the last week, we reviewed  
and prepared comments on the following proposed legislation:

(a) HR 240 - concerning the amendment to the  
United States Code to make it a criminal offense to  
commit computer fraud and abuse.

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(b) HR 1599 - concerning pensions and annuities for former Prisoners of War.

(c) HR 191 - protection of identities legislation.

(d) HR 2507 - extend from five to ten years eligibility for Government pensions.

(e) HR 446 - proposed amendment to the Civil Rights Act of 1969 to prohibit discrimination against a person with a handicapping condition.

(f) HR 2074 - proposed amendment to the Civil Rights Act to prohibit discrimination on the basis of affectional or sexual orientation. (U)

4. Handbook - Retirement: A retirement planning handbook, "Charting Your Future," produced under the MBO plan for FY 78 has been published -- 600 copies. Copies of the new booklet will be made available through Support and Personnel Officers in the various components. In addition, Retirement Counselors, [REDACTED], will issue the booklet in their individual counseling sessions. It will also be made available at the Employee Benefits Week display in late August, at the Financial Planning Seminar in late September, and at the Retirement Information Seminar in October and November. (U)

25X1A

5. Disability Annuitants: On 19 March 1979, letters were mailed to 193 disability annuitants under the Central Intelligence Agency Retirement Disability System which requested the completion of the annual Report of Income form. This report form is due by 15 April and is required under the regulations relating to restored to earning capacity. (U/AIUO)

6. Savings Bonds Drive: Nominations for the 1979 Savings Bonds Drive Vice Chairpersons and Keypersons have been received. Campaign materials are being distributed to the canvassers and they will meet in the auditorium on 29 March to hear a talk by Mr. Gilbert Goff of the Treasury Department. (U)

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SECRET

7. Educational Aid Fund: Educational Aid Fund applications have been sent to 137 sponsors. Eighteen partial applications have been returned. (U/AIUO)

8. Flights Curtailed: A few of the airlines, both domestic and foreign, have been forced to cancel or curtail some of their flights due to fuel shortages at various points in the United States and in areas of the world. This, of course, has and will affect our travelers; and in some cases where there is inadequate warning, it may necessitate the use of foreign flag travel which would ordinarily not be used. Travelers are being advised of this and told that should it happen they must keep accurate records in order to substantiate their use of foreign air when they make their accounting. (U/AIUO)

9. CFC Awards: Combined Federal Campaign Community Service Awards were sent to all Vice-Chairpersons and Keypersons involved with the 1978 - 1979 Campaign. The Awards acknowledged their support and efforts throughout the Campaign and were signed by Secretary Califano. (U)

10. Suggestion Box: No suggestions were received this week. The total number of suggestions received since the program began on 15 June 1977 is 70. (U)

11. Rehired Annuitants: See attached report. (S)

#### COMING EVENTS

(1) EAA Meeting: The Employee Activity Association (EAA) will hold its annual meeting in the auditorium on 29 March at 10:00 a.m. (U)

(2) EAA Store: The EAA Store will be closed for inventory on 2 and 3 April. (U)

(3) APP: We plan to complete FY 79 APP, Part II, Evaluation of 1978 Goals. (U)

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(4) Guest Speaker: Commander Tom Murphy from the Department of the Navy will be the guest speaker at the Agency's Military Reserve Meeting on 26 March 1979. Commander Murphy will talk on the subject, United States Surface Fleet, and the meeting will be conducted in the auditorium at 1745 hours. (U)

(5) Conference: Preparations are going on for the Field Recruiters Secretaries Conference scheduled for the week of 2 - 6 April 1979 at Headquarters. (U)

Harry E. Fitzwater

Harry E. Fitzwater

Att

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EA-D/Pers:kav (21 Mar 79)

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ATTACHMENT

20 March 1979

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES  
FOR THE AGENCY (14-20 March 1979) (U/AIUO)

(S) The following rehired civilian annuitant case was terminated:

DDO

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- Independent Contractor, NE Division,  
terminated 21 January 1979.

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